

Maisammaguda (V), Dhulapally (P)
Near Kompally, Medchal (M), Secunderabad - 500 100.
Email: nrengineeringcollege@gmail.com, principal@nrcmec.org
Ph:9949092454,9000995454 www.nrcmec.org

NARSIMHA REDDY ENGINEERING COLLEGE

UGC AUTONOMOUS

Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad
Accredited by NAAC with 'A' Grade & NBA, UGC 2(f) & 12(B)

NRCM/Grievance Redressal Committee/2025

Date:01.12.2025

Grievance Redressal Committee

As per the AICTE regulations 2019 vide F. No. 1-101/PGRC/AICTE/ Regulation/2019 dated 22.7.2019 and the College Academic Committee, NRCM constituted Grievance Redressal Committee (GRC) with the objective of resolving the grievances of students and staff. Provision has been made available in the Institute website, for registering the grievance through <https://www.nrcmec.org/GrievanceRedressal.php>. The staff and students may hence forth can submit / register any grievance online, which will be accessed by the principal / convenor and appropriate action will be taken and the decision of the GRC will be intimated to the complainant.

The objective of the Grievance Redressal Committee is to develop a responsive and accountable attitude among all the stakeholders to maintain a harmonious educational atmosphere in the institute. The Committee members are:

S.No.	Name	Position	Designation/ Department
1	Dr.R Lokanadham	Chairman	Principal
2	Prof. Ch Srilakshmi	Convener	Dean-Academics
3	Dr.A.Rajani	Member from University	Professor- ECE
4	Dr.P.Venkat Rao	Member	Dean-Student Affairs
5	Dr.K.Purushotham Prasad	Member	HOD-ECE
6	Dr.C.Sasikala	Member	HOD-EEE
7	Dr.D Simhana Devi	Member	HOD-ME
8	Dr.N Kavitha	Member	HOD-CSE
9	Mr. R Varshith Reddy	Member	Student

Functions:

- To accept grievances from students and staff related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record and scrutinize the grievances submitted by the Students and Staff to take necessary steps immediately.
- To represent the grievances to the concerned section which may include academic, transport, maintenance, amenities etc.
- To convene periodical meetings to discuss whether the grievances have been resolved.



[Signature]
PRINCIPAL

PRINCIPAL
NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS
Sy.No. 518, Maisammaguda (V), Dhulapally (P)
Medchal (M & Dist.), Hyderabad-500100, T.G

Copy to:

1. All the members of the committee.
2. Office File.



Web : www.jntuh.ac.in
E Mail : pa2registrar@jntuh.ac.in
Phone : Off: +91-40-32422256
Fax : +91-40-23158665



**PROCEEDINGS OF THE
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**
(Established by Govt. Act No. 30 of 2008)
Kukatpally, Hyderabad – 500 085, Telangana, India

Present: Dr. K. Venkateswara Rao, Registrar

Procs.No.JNTUH/DAAC/Affiliations/GRC/X0/2025

Date: 20-11-2025

**Sub:- JNTUH - DAAC – Nomination of Grievance Redressal Committee (GRC)
member - Orders issued – Reg.**

**Ref:- 1. F. No. AICTE-SCRO/GRC/2021-22/33, dated 22-04-2021 from Asst.
Director & Regional Officer, South Central Regional Office, Hyderabad.
2. Note orders of the Hon'ble Vice-Chancellor, dated: 17-11-2025.**

ORDER:

Vide reference (1) cited, the Hon'ble Vice-Chancellor is pleased to nominate the following Professor to act as a Member of the Grievance Redressal Committee to the following College for a tenure of three years from the date of issue of this order.

Name of the College	Name of the Grievance Redressal Committee Member
Narsimha Reddy Engineering College (X0) S.No : 518 , Maisammaguda (V), Dhulapally (Post),Secunderabad,Medchal ,Medchal	Dr.A.Rajani Professor of ECE, JNTUH

The above officer is requested to attend the meetings of the Grievance Redressal Committee of the above College as and when conducted by the Institution.

As per the University rules, the College management has to pay the traveling allowance and daily allowance to the Grievance Redressal Committee Member for attending the meetings.

REGISTRAR

To:

The Principal of the concerned College with a request to invite the above member to attend the meetings of the Grievance Redressal Committee.

Copy to:

1. The Chairman/Secretary of concerned College.
2. The Grievance Redressal Committee Member of the College.

NARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana
Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, An ISO 9001: 2015 Certified Institution

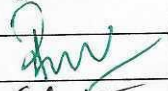








NRCM/ GRC/2025-2026

Date: 1.12.2025


CIRCULAR


As per the directive from the Principals office dated 01.12.2025, the following members have been appointed to address the issues related to the Grievance Redressal.

All appointed members are kindly requested to collaborate effectively to address the concerns of all stake holders of the institution

S.No.	Member Name	Designation in the Committee	Designation	Signature
1	Dr.R Lokanadham	Chairman	Principal	
2	Prof. Ch Srilakshmi	Convener	Dean-Academics	
3	Dr.A.Rajani	Member from University	Professor-ECE	
4	Dr.P.Venkat Rao	Member	Dean-Student Affairs	
5	Dr.K.Purushotham Prasad	Member	HOD-ECE	
6	Dr.C.Sasikala	Member	HOD-EEE	
7	Dr.D Simhana Devi	Member	HOD-ME	
8	Dr.N.Kavitha	Member	HOD-CSE	
9	Mr. R Varshith Reddy	Member	Student	


CONVENER


PRINCIPAL
NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS
Sy.No. 518, Maisammaguda (V), Dhulapally (P)
Medchal (M & Dist.), Hyderabad-500100. T.G

- Copy to:
- (1) Deans
 - (2) All HoD's
 - (3) All Committee Members-GRC
 - (4) Controller of Examination
 - (5) Administrative Office
 - (6) The Chairman (For Kind Information)
- 



**ARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)**

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana

Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, An ISO 9001: 2015 Certified Institution

NRCM/ GRC/2025-2026/03

Date:30.01.2026


CIRCULAR

This is to inform that all the members of Grievance Redressal Committee are requested to attend the meeting which is scheduled to be held on January 31st 2026 i.e Saturday at 2:00 P.M in Conference Hall.

Agenda of the Meeting:

- Awareness among the Stake Holders to Resolve the Issues
- Confirmation and action taken report of the previous meeting
- To hear and address the Grievances received from the Stake Holders

Copy to: (1) Deans
(2) All HoD's
(3) All Committee Members-GRC
(4) Controller of Examination
(5) Administrative Office
(6) The Chairman (For Kind Information)


PRINCIPAL
NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS
Sy.No. 518, Maisammaguda (V), Dhulapally (P)
Medchal (M & Dist.), Hyderabad-500100. T.G



**NARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)**

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana

Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, ISO 9001: 2015 Certified Institution

Grievance Redressal Committee

Minutes of Meeting Held On 31/01/2026

With reference to Circular NRCM/ GRC/2025-2026/03 dated on 30th January 2026, a meeting was held on 31st January 2026 with all the members of Grievance Redressal Committee.

Members Present:

S.No.	Member Name	Designation in the Committee	Designation	Signature
1	Dr.R Lokanadham	Chairman	Principal	
2	Prof. Ch Srilakshmi	Convener	Dean-Academics	
3	Dr.A.Rajani	Member from University	Professor-ECE	
4	Dr.P.Venkat Rao	Member	Dean-Student Affairs	
5	Dr.K.Purushotham Prasad	Member	HOD-ECE	
6	Dr.C.Sasikala	Member	HOD-EEE	
7	Dr.D Simhana Devi	Member	HOD-ME	
8	Dr.N.Kavitha	Member	HOD-CSE	
9	Mr. R Varshith Reddy	Member	Student	

Agenda of the Meeting:

- Confirmation and action taken report of the previous meeting
- To hear and address the Grievances received from the students and staff
- Awareness among the Stake Holders to Resolve the Issues

Grievances Received:

- A total of Zero Grievance Received

CONVENER



NARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)
(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana
Affiliated to JNTUHH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, ISO 9001: 2015 Certified Institution

Grievance Redressal Committee

Action Taken Report

The Grievance and Redressal Committee Meeting was held on 31-01-2026. The following are the actions taken for the discussions held and suggestions given during the meeting.

There was no request and complaint from the staff and the students, so, all precautions for general good maintenance are being monitored.


CONVENER


PRINCIPAL
NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS
Sy.No. 518, Maisammaguda (V), Dhulapally (P)
Medchal (M & Dist.), Hyderabad-500100. T.G